

**Approved Minutes of the Board of Education
Organizational Meeting
January 10, 2023
School District of the City of Harper Woods**



The Organizational Meeting of the Harper Woods Board of Education was held on Tuesday January 11, 2023, at Harper Woods High School located at 20225 Beaconsfield Harper Woods, MI 48225.

1.0 Call to Order

Steven McGhee Superintendent called the Organizational Meeting of the Harper Woods Board of Education to order at 6:34 pm

2.0 Election of Temporary Chair

Motion by Stacey White and supported by Terry Hughes to elect Joan Mannino as Temporary Chair.

3.0 Roll Call

Present: Joan Mannino, Stacey White, Ramona Simmons, Johnetta Tabron, Michael Jarvis, Stacey White, Terry Hughes, Reginald Tabron.

Also Present: Steven McGhee

4.0 Pledge of Allegiance

5.0 Acceptance of Agenda

Motion by Ramona Simmons and supported by Joan Mannino to accept the agenda as printed

Motion passes 7-7

6.0 Organizational Items

6.1 Election of Officers for the 2023 Calendar Year

*Nomination by Stacey White that Stacey White be (re)appointed **President** of the Board of Education for the 2023 Calendar year.*

Stacey White Accepted the position of Harper Woods Board President.

Nomination by Stacey White that Ramona Simmons be (re)appointed as Vice-President Board of Education for the 2023 Calendar year:

Ramona Simmons accepted the position of Harper Woods Vice President

*Nomination by Johnetta Tabron to be appointed as **Secretary** of the Board of Education for the 2023 Calendar year; Johnetta White.*

*Johnetta Tabron accepted the position as HW Board of Education **Secretary**.*

*Nomination by Terry Hughes that Terry Hughes be appointed as **Treasurer** of the Board of Education for the 2023 Calendar year;*

Terry Hughes accepted the nomination.



*Motion by Stacey White and Supported by Ramona Simmons;
That Stacey White be appointed President of the Board of Education for the 2023
Calendar year; and*

*That Ramona be appointed Vice President of the Board of Education for the 2023
Calendar year; and*

*That Johnetta Tabron be appointed Secretary of the Board of Education for the
2023 Calendar year; and*

*That Terry Hughes be appointed Treasurer of the Board of Education for the
2023 Calendar year.*

Motion passes 7-0

6.2 Sub Committee Assignments

*Explanation of each of the committees was done. Board members chose the
subcommittees they wished to participate in and/or chair for 2021.*

Community Relations:

Chair- Terry Hughes

Members:

Johnetta Tabron

Reginald Tabron

Superintendent Evaluation:

Chair-Ramona Simmons

Member-Terry Hughes

Member- Stacey White

Building & Site Committee:

Chair-Stacey White

Member-Michael Jarvis

Member-Reginald Tabron

Policy Committee:

Chair- Ramona Simmons

Member-Michael Jarivs

Member-Terry Hughes

Finance Committee:

Chair-Stacey White

Member-Johnetta Tabron

Member-Joan Mannino

6.3 Designation of Persons Authorized to Sign Checks, Contracts, Agreements, and Purchase Orders

*Motion by Terry Hughes and supported by Johnetta Tabron that Board President
and Treasurer be authorized as the designated signatories for the school district
and that the Superintendent and/or Chief Financial Officer be authorized to sign
contracts, agreements, and purchase orders in accordance with board policies.*



Motion passes 7-0

6.4 Designation of Depositories for School Funds

Motion by Terry Hughes and supported by Joan Mannino that the following financial institutions are named depositories for district funds:

Michigan School District Liquid Asset Fund Plus

Chase

Fifth Third

Bank of New York

Bank of America

U.S. Bank

Motion passes 7-0

6.5 Designation of Administrator to Assume Responsibilities of Secretary and Treasurer

Motion by Terry Hughes and supported by Michael Jarvis that the Board designates the Chief Financial Officer to assume the specific responsibilities of the Treasurer and Superintendent's Executive Assistant to assume the specified responsibilities of the Secretary.

Motion passes 7-0

6.6 Designation of Electronic Transfer Officer

Motion by Terry Hughes and supported by Joan Mannino that the Board designates the Chief Financial Officer to complete necessary electronic transactions on behalf of the board.

Motion passes 7-0

6.7 Recommendation to Formally Update Bylaws and Policies Twice Annually

Motion by Terry Hughes and supported by Joan Mannino that the Board authorizes Administration to continue to seek input from a policy service to update the Board policies and By-Laws at least twice in 2023 of the 2023/2024 school year.

7.0 Correspondence

Has been forwarded to the appropriate parties.

8.0 Public Participation

The Harper Woods Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.



Will Smith congratulated the new Board Members and informed the board that Harper Woods Boys Baseball Coach Kirthmon Dozer was featured on local news stations for his work to revitalize baseball in Harper Woods and that the Harper Woods Boys Base Ball Team won district championship. Mr. Smith also asked the Board to support the Boys Baseball Trip to Chicago. Mr. Smith also stated he is willing to assist the Board as as well as offering assistance to support parent programs.

Kirthmon Dozier elaborated on the trip to Chicago for the Harper Woods Boys Baseball team he informed the Board he would like for the Baseball team to have the same opportunities as students in affluent communities.

John Schenburn- Building upgrades at the High School specifically the auditorium. As the Board to consider lowering the size of classrooms. Concerned about bullying.

Please respect the following procedures for Public Participation:

1. All members of the public attending School Boards Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Submit your questions to the Board of Education with your name, address, and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
4. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier, or member of the public.
5. Failure to adhere to the above procedures can result in immediate removal from the meeting.
6. Please keep all comments to 3 minutes or less.

None

9.0 Matters of Interest to Board Members

Ms. Hughes wanted to know why were dinners stopped at the High School Brian Corbett of Chartwells informed Ms. Hughes dinner is served at all of Harper Woods Schools and runs from 3:00 p.m. to 3:40 p.m. times vary at the elementary school

Ms. White Congratulated the Superintendent McGhee on the great work of him and his team. Ms. White stated how nice the new Electronic Boards at Beacon & Tyrone. As well as acknowledged the upgrade that has been done by the district to all of the schools.

10.0 Adjournment

The Organizational Meeting of the Harper Woods Board of Education adjourned at 7:31p.m.

Respectfully submitted,

Johnetta Tabron, Secretary

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